

(X)

**List of rules etc in practice in Municipal Election Office.**  
**Municipal Corporation**

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2	Delimitation of Wards of Municipal Corporation (First Amendment ) Order, 2014.	7
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**Municipalities Rules.**

Sr. No.	Name & Rules	Pase No.
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3	Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities ( First Amendment) Rules, 1999.	54-57
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4. Election to the office of Mayor.

In the case of election to the office of the Mayor—

- (i) If there is only one candidate, he shall be declared to have been elected;
- (ii) If there are more than one candidate, the candidate who obtains the largest number of votes shall be declared to have been elected; and
- (iii) If there is an equality of votes between any candidates in such election and that the addition of a vote would entitle any of those candidates to be elected as Mayor, then the person presiding over the meeting shall decide between them by lot to be drawn in the presence of the candidates in such manner as he may determine, and the candidate on whom the lot falls, shall be deemed to have received an additional vote and he shall be declared to have been elected.

5. Election for the offices of Senior Deputy Mayor and Deputy Mayor.

- (1) For the offices of a Senior Deputy Mayor and a Deputy Mayor a joint election by way of single vote shall be conducted.
- (2) The candidate obtaining the largest number of votes shall be deemed to have been declared elected as Senior Deputy Mayor and the candidate obtaining the second largest number of votes shall be deemed to have been declared elected as Deputy Mayor.

Provided that if two or more candidates have obtained an equal number of votes, the matter shall be decided by draw of lots in the manner specified in clause (ii) of rule 4.

6. Custody of ballot papers after election.

- (1) All ballot papers used for voting referred to in sub-rule (1) of rule 3 and in rule 5 shall immediately after the counting of votes, be placed in a sealed envelope and the envelope shall be sealed by the person presiding over the meeting in the presence of the members present thereat, and the description of the election to which the ballot papers relate shall be inscribed thereon and such envelope shall be enclosed in another larger envelope which shall be addressed to the Divisional Commissioner and delivered to him.
- (2) The Divisional Commissioner shall preserve the inner envelope until the expiry of one year from the date of the election, and shall then, subject to any direction to the contrary made by the Government or a competent court, or ordered by him, destroy the envelope and the ballot papers with its contents.

P. D. VASHIST  
Secretary to Government of Punjab  
Department of Local Government  
Roshni, U.T. Chd.



GOVERNMENT OF PUNJAB  
DEPARTMENT OF LOCAL GOVERNMENT  
(MUNICIPAL ELECTIONS OFFICE)

Notification

The 19th April, 2001

No. G.S.R. 48/P.A. 42/76/Es. 38 and 60/ Amd.(3)/2001.—In exercise of the powers conferred by Section 38 read with Section 60 of the Punjab Municipal Corporation Act, 1976 (Punjab Act No. 42 of 1976), and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules further to amend the Punjab Municipal Corporations Mayor, Senior Deputy Mayor and Deputy Mayor Election Rules, 1991, namely:—

RULES

1. These rules may be called the Punjab Municipal Corporations Mayor, Senior Deputy Mayor and Deputy Mayor Election (First Amendment) Rules, 2001.

2. In the Punjab Municipal Corporations Mayor, Senior Deputy Mayor and Deputy Mayor Election Rules, 1991 (hereinafter referred to as the said rules), for rule 3, the following rules shall be substituted, namely:—

"3. (1) A meeting of the members of a Municipal Corporation shall be convened by the Divisional Commissioner to elect a Mayor, Senior Deputy Mayor and Deputy Mayor, and the election shall be held by show of hands.

Manner of election.

(2) The person presiding over the meeting convened under sub-rule (1) shall keep a brief record in writing."

6. In the said rules, rule 6 shall be omitted.

RAJESH CHHABRA,

Principal Secretary to Government of Punjab,  
Department of Local Government.

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Made upto-date by including the amendments made vide notification No.1) GSR/PA3/11/S.240 Amd.(2)/95 dated 15.9.1995.

- 2) Punjab Government Notification No.GSR.38/P.A.3/11/S.240 Amd.(3)/96 dated 24.5.1996, Notification No.GSR.28/P.A.3/11/S.240/Amd.(5)/97, dated 26.9.1997, and notification

No.GSR-43/  
P.A.3/11/S.  
240/Amd(5)197,  
dt.26/9/1997.

GOVERNMENT OF PUNJAB  
Department of Local Government

NOTIFICATION

The : 28th September, 1972

No.GSR 82/PA/3/11/S.240 & 258/72-with reference to Punjab Government Notification No.GSR-38/P.A.3/11/S.240/72, dated the 21st April, 1972 and in exercise of the powers conferred by Section 240 and 258 of the Punjab Municipal Act, 1911 and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules, namely :-

Short Title  
and Commencement.

1. (1) These rules may be called the 'Delimitation of Wards of Municipalities Rules, 1972'.  
(2) They shall come into force at once.

Definitions

2. In these rules, unless the context otherwise requires :-

- (a) 'Act' means the Punjab Municipal Act, 1911 ;  
(b) 'associate members' mean members associated under sub-rule (2) of rule 3 ;  
(c) 'Board' means a Delimitation Board constituted under rule 3 ;  
(d) 'Director' means the Director, Local Government Department, Punjab ;  
(e) 'Government' means the Government of the State of Punjab, in Local Government Department ; and  
(f) 'Sub-Divisional Officer' means the Sub-Divisional officer (Civil) of the concerned Sub-Division.

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\* Inserted/Substituted vide Punjab Government Notification No. GSR-38/PA3/11/S.240/Amd.(3)/96 dated 24/5/1996.



Constitution  
of Board

3. "(1) For the purpose of carrying out the provision of these rules, the Government shall constitute a Delimitation Board for each Municipality, consisting of the following numbers, namely :-
- (i) The Deputy Commissioner of the District in which the Municipal Council/Nagar Panchayat is situated or any other officer nominated by him in this behalf,
  - (ii) (a) member of the Punjab Legislative assembly representing the concerned Municipality ;
  - (ii) Sub-Divisional Magistrate ;
  - (iii) The Deputy Director, Local Government of the region concerned ;
  - (iv) The president or Administrator of the Municipal Council or Nagar Panchayat concerned ;
  - (v) Executive Officer of the Municipal Council or Nagar Panchayat concerned ; and
  - (vi) One member nominated by the Government by notification.

\*\*\* (2) The Board shall associate with itself for the purpose of assisting it in its day to day functioning not more than five members of a Municipality having due regard to the representation of various political parties and groups in the composition of the Municipality. The names of the associate members shall be sponsored to the Director by the executive officer of the concerned Municipality in consultation with the concerned Deputy Commissioner. This provision shall however, not apply in the case of a dissolved Municipality."

Functions of the Board. 4. It shall be the duty of the Board

- (1) to divide the Municipality into

- \* Substituted vide Punjab Government Notification No.GSR/PA3/11/S.240 Amd./ (2)/95 dated 15.9.1995.
- \*\* Substituted vide Punjab Government Notification No.GSR/PA3/11/S.240/Amd./ (3) 96 dated 24.5.1996.
- \*\*\* Inserted/substituted vide Government Notification No.GSR/28/PA/3/11/S.240/Amd./97 dated 13.6.1997.

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... 3 ...

such numbers of wards as may be necessary having regard to the number of elected members

determined by the State Government for the Municipality and the number of seats reserved for members of the Scheduled Castes, Backward Classes and Women.

- (ii) to re-adjust the wards as and when the limits of the Municipality are altered or there is increase in population of the Municipality or there is abnormal variation in population/or voting figures of some of the wards of the Municipality, which requires such re-adjustment.

Procedure  
and powers  
of the  
Board.

5. (1) None of the associate members shall have a right to vote or sign any decision of the Board.

(2) The meetings of the Board shall be convened by the Director after giving the notice of atleast ten days of the date, time and place of the meeting to all its members.

(3) The quorum necessary for the transaction of the business at a meeting of the Board shall be four.\*

(4) All questions which comes before any meeting of the Board shall be decided by a majority of the votes of the members present and voting. The Chairman of the meeting in case of an equality of votes, shall have a second forecasting vote.

(5) The Board shall have power to act not withstanding the temporary absence of a member, an associate member, or of the existence of a vacancy in the Board, and no act or proceeding of the Board shall be invalid or called in question on the ground merely of temporary absence of a member or associated member, or of the existence of such a vacancy.

\* Substituted vide Punjab Government Notification No. G 28/P.A.3/11/S.240 Amd./97 dated 13th June, 1997.

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(6) The Sub-Divisional Officer shall be the Chairman of the Board. In his absence, the members present shall elect one member who shall preside over the meeting of the Board as its Chairman.

\*6.

inciples  
r Delim-  
tion of  
rds of  
nicipa-  
ty, namely:

The following principles shall be observed by the Board in the Delimitation of Wards of a Municipality, namely :-

- \*(a) All the wards shall as far as practicable, be geographically compact area, and in delimiting them, due regard shall be administrative units, if any, facilities of communication and public convenience ;
- \*(b) Each Municipality shall be divided into wards in such manner that the population of each ward, as far as practicable, is the same throughout the Municipality, with a variation upto ten percent above or below the average population figures ;
- \*(c) Wards in which seats are reserved for the Scheduled Castes, shall be located, as far as practicable, in those areas where the proportion of their population to the total population of the Municipality is the largest and the such seats shall be allotted by rotation to different wards in the Municipality ;
- \*(d) Seat numbers reserved for women (including number of seats reserved for women, if any, belonging to Scheduled Castes) by Government, shall be kept reserved for women and such seats shall be allotted by rotation to different wards in the Municipality

\* Substituted vide Punjab Government Notification No. GSR/FA3/11/S. 240 Amd./ (2)/95 dated 15.9.1995.

\*\* Substituted vide Punjab Government Notification No. GSR-28/FA3/11/S. 240/Amd./ (3) 97 dated 24/5/1996.

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\*(e) One seat reserved for Backward Classes by Government, shall be kept reserved for Backward Classes which shall be located where their population in the Municipality is the largest and such seats shall be allotted by rotation to different wards in the Municipality ; and

\*\* (f) In every Municipality, the Delimitation Board, while drafting the Scheme for Delimitation of wards, shall allot numbers to all wards having due regard to the principle of contiguity.

Explanation-

In this rule, the expression "population" mean the population as ascertained locally through the staff deputed by the Director by going from door to door in the Municipality.

Scheme for delimitation of wards to be sent to State Government Publication of scheme for delimitation of wards.

7. The Board shall, as soon as may be, after has prepared the scheme for the delimitation of wards of the Municipality, send the same to the State Government for consideration.

The State Government shall -

- (a) publish in the Official Gazette the scheme for the delimitation of wards received by it under rule 7, for eliciting objections or suggestions from the affected persons of the Municipality. ;
- (b) specify a date on or after which the scheme alongwith objections or suggestions, if any, will be considered by it ;
- (c) consider all objections and suggestions which may have been received by it before the date so specified ; and

\* Substituted vide Punjab Government Notification No. GSR/PA3/11/S, 240  
amd./ (2)/95 dated 15.3.2025

\*\* Substituted vide Punjab Government Notification No. GSR-43/PA3/11/S.  
240/amd.(5)/97 dated 26/9/97.

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(d) thereafter, by order, determine the delimitation of wards of the Municipality.

publica- .9. The State Government shall issue its order made in the  
tion of form of final notification under these rules to be published  
final order of in the Official Gazette, upon such orders shall have the  
State Govern- force of law.  
ment.

\* " rovided that before the start of the action process the State Government may, for good and sufficient reasons, to be recorded in writing, review the order made in the form of final notification after inviting objections or suggestions in writing from the public through the public notice in two newspapers having circulation in the locality in respect of all or any of the wards. After considering such objections or suggestion the State Government may supersede the previous order made in the form of final notification directly or after obtaining the opinion of the Board."

Correction<sup>10</sup>.  
of printing  
mistakes  
in order  
made by  
State  
Government.

The State Government, may, from time to time, by notification in the Official Gazette, correct any printing mistake in any of the orders made by its or error occuring there in due to an inadvertant slip or ommission.

B.B. MAHAJAN

Secretary to Government of Punjab,  
Local Government Department.

Encls. No. ADE-72/DA/16730-784

Dated the 23rd/26th Sept., 1972.

A copy is forwarded to :-

1. All the Commissioners in the State ;
2. All the Deputy Commissioners in the State ;
3. All the Sub-Divisional Officers(C) in the State ;
4. All the Executive Officers/Administrators/  
Secretaries/Presidents of the Municipal Councils  
in the State.

2. The receipt of this notification may please be acknowledged.

RAGHBIR DASS

Assistant Secretary,  
for Secretary to Government of Punjab,  
Local Government Department.

\*Inserted vide Punjab Government Notification No. GSR-43/PA.3/11/S.240  
/Amd.(5)/97 dated 26.9.1997.

Shilpa

GOVERNMENT OF PUNJAB  
DEPARTMENT OF LOCAL GOVERNMENT

Notification

The 16th November, 1994

No. G.S.R. 74/P.A. 3/11/S. 240/94. — With reference to Government Punjab Department of Local Government, Notification No. G.S.R. 69/P.A. 3/11/S. 240/Amd./94, dated the 21st October, 1994 and in exercise of the powers conferred by section 240 of the Punjab Municipal Act, 1911 (Punjab Act No. 3 of 1911) and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules for regulating the determination of the number of the elected members and reservation of offices of Presidents of Municipalities in the State of Punjab, namely:—

RULES

(1) These rules may be called the 'Determination of the number of Elected members and Reservation of Offices of Presidents of Municipalities Rules, 1994'.

Short title and commencement.

(2) They shall come into force at once.

2. In these rules, unless the context otherwise requires,—

Definitions.

(a) 'Act' means the Punjab Municipal Act, 1911;

(b) 'State Government' means the Government of the State of Punjab in the Department of Local Government; and

(c) 'Schedule' means a Schedule appended to these rules.

The Nagar Panchayat or the Municipal Council constituted under sub-section (2) of section 4 of the Act shall consist of such number of elected members as may be determined from time to time by the State Government by an order in writing on the basis of the population and the criteria specified in Schedule-I.

Determination of number of elected members.

(1) In every Municipality, out of the total number of elected members determined under rule 3, the State Government shall by notification, reserve such number of seats for the Scheduled Castes as may be determined by it, subject to the conditions laid down in clause (a) of sub-section (1) of section 8 of the Act.

Reservation of seats

(2) One seat shall be reserved for the Backward classes as laid down in clause (b) of sub-section (1) of section 8 of the Act.



(3) Not less than one third of the total number of seats reserved under sub-rule (1), shall be reserved for women belonging to the Scheduled Castes.

(4) Not less than one third (including the number of seats reserved for women belonging to the Scheduled Castes) of the total number of seats to be filled by direct election in every Municipality, shall be reserved for women and such seats may be allotted by rotation to different constituencies to be known as wards in the Municipality.

(5) The seats reserved for women under sub-rules (2) and (3) shall be allotted by rotation to different constituencies to be known as wards in the Municipality as per roster specified in Schedule II.

5. (1) The reservation in the offices of the Presidents of the Municipalities in the State as laid down in section 8-A of the Act, shall be effected by rotation in alphabetical order as indicated in Schedules III, IV, V and VI.

(2) In the Municipalities specified in Schedules III, V and VI offices of Presidents at serial number 1, shall be reserved for the Scheduled Castes, Offices of the Presidents at serial Number 2 shall be reserved for women including women belonging to Scheduled Castes and offices of Presidents at serial number 3 shall be reserved for Backward classes.

(3) In the Municipalities specified in Schedule IV, Offices of Presidents at serial numbers 1 and 2 shall be reserved for the Scheduled Castes, Offices of Presidents at serial numbers 3 and 4, shall be reserved for women including women belonging to the Scheduled Castes and offices of President at serial No. 5 shall be reserved for the Backward classes.

(4) In the second election the reservation of offices of Presidents referred to in sub-rule (2) shall be given in the Municipalities specified in Schedules III, V and VI at serial numbers 4 to 6. In the Municipalities specified in Schedule IV referred to in sub-rule (3), the reservation of offices of Presidents shall be given at serial numbers 6 to 10.

(5) The process of giving reservation specified in sub-rules (2), (3) and (4) shall continue for all further elections to the last serial number of the Municipalities specified in Schedules III to VI. Thereafter, the rotation of reservation of offices of Presidents specified in sub-rules (2), (3) and (4) shall start afresh in the same order as provided in the preceding sub-rules.

Explanation:—The expression "second election" for the purposes of sub-rule (4) shall mean the general election held after the completion of normal duration of five years of a Municipality.

Amended  
Reservation of  
offices of  
Presidents.

SCHEDULE 1

(See rule 3)

Criteria for determining the number of elected members in Municipal Councils and Nagar Panchayats on the basis of population as ascertained at the last preceding census of which the relevant figures have been published.

Population	Number of elected members
Not exceeding 5,000	9
Exceeding 5,000	but not exceeding 10,000 11
Exceeding 10,000	but not exceeding 20,000 13
Exceeding 20,000	but not exceeding 30,000 15
Exceeding 30,000	but not exceeding 40,000 17
Exceeding 40,000	but not exceeding 50,000 19
Exceeding 50,000	but not exceeding 60,000 21
Exceeding 60,000	but not exceeding 70,000 23
Exceeding 70,000	but not exceeding 80,000 25
Exceeding 80,000	but not exceeding 90,000 27
Exceeding 90,000	but not exceeding 1,00,000 29
Exceeding 1,00,000	but not exceeding 1,25,000 31
Exceeding 1,25,000	but not exceeding 1,50,000 33
Exceeding 1,50,000	but not exceeding 1,75,000 35
Exceeding 1,75,000	but not exceeding 2,00,000 37
Exceeding 2,00,000	but not exceeding 2,50,000 39
Exceeding 2,50,000	but not exceeding 3,00,000 41
Exceeding 3,00,000	but not exceeding 3,50,000 43
Exceeding 3,50,000	but not exceeding 4,00,000 45
Exceeding 4,00,000	but not exceeding 5,00,000 47
Exceeding 5,00,000	49



## SCHEDULE II

[See rule 4(4)]

Number of seats determined for the Municipality		Seats reserved for women	Seat number reserved for women (including number of seats reserved for women, if any, belonging to the Scheduled Castes)	Remarks
Mini- mum	Maxi- mum	Mini- mum	Maxi- mum	
1	2	3	4	
9	49	3 to 17	1, 4, 7, 10, 13, 16, 19, 22, 25, 28, 31, 34, 37, 40, 43, 46 and 49	First election
		3 to 16	2, 5, 8, 11, 14, 17, 20, 23, 26, 29, 32, 35, 38, 41, 44 and 47	Second election
		3 to 16	3, 6, 9, 12, 15, 18, 21, 24, 27, 30, 33, 36, 39, 42, 45, 48	Third election

## SCHEDULE III

(See rule 5)

Reservation of office of Presidents in Municipal Councils, Class I

Serial Name of Municipal Council

No.

1. Abohar
2. Barnala
3. Batala
4. Bhatinda
5. Faridkot
6. Ferozepur
7. Fazilka

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Serial No. Name of Municipal Council

8. Gobindgarh
9. Gurdaspur
10. Hoshiarpur
11. Jagraon
12. Kapurthala
13. Khanna
14. Kotkapura
15. Malerkotla
16. Malou
17. Mansu
18. Moga
19. Muktsar
20. Nabha
21. Naugal
22. Patlala
23. Pathankot
24. Phagwara
25. Rajpura
26. S. A. S. Nagar (Mohali)
27. Sangrur

SCHEDULE IV

(See rule 5)

Reservation of Class II offices of Presidents in Municipal Councils.

Serial No. Name of Municipal Council

1. Ahmedgarh
2. Banga
3. Bhuchomandi
4. Budhlada

Serial No.	Name of Municipal Council
5.	Dosuya
6.	Dharawal
7.	Dhuri
8.	Dina Nagar
9.	Deraha
10.	Garh Shanker
11.	Gidderbaha
12.	Gonjana
13.	Gurharshal
14.	Jaitu
15.	Jalalabad
16.	Jandala
17.	Kharar
18.	Kurall
19.	Morinda
20.	Mukerian
21.	Mour
22.	Nakodar
23.	Nawan Shahar
24.	Nurmahal
25.	Patil
26.	Phillaur
27.	Raikot
28.	Raman
29.	Rampura Phool
30.	Ropar
31.	Samana



Serial No. Name of Municipal Council

32. Samrala
33. Sirhind
34. Sultanpur Lodhi
35. Sudam
36. Talwandi Bhai
37. Tara Taran
38. Umar Tanda
39. Zira

SCHEDULE V

(See rule 5)

Reservation of offices of Presidents in Municipal Councils, Class III

Serial No. Name of Municipal Council

1. Adampur
2. Alwalpur
3. Amloh
4. Anandpur Sahib
5. Baner
6. Barot
7. Bassi Pathana
8. Bhadur
9. Bhawalgarh
10. Dera Baba Nanak
11. Dera Baisi
12. Dhanayla
13. Dharamkot
14. Fategarh Churian
15. Garhdiwala

Serial No.	Name of Municipal Council
16.	Harlaana
17.	Kartarpur
18.	Korfatta
19.	Lehragaga
20.	Longowal
21.	Majitha
22.	Payal
23.	Qadian
24.	Rahon
25.	Ramdas
26.	Sanaur
27.	Sangat
28.	Shamchurasi
29.	Sujanpur
30.	Shri Hargobindpur
31.	Tappa

## SCHEDULE VI

(See rule 5)

## Reservation of offices of Presidents in Nagar Panchayats

Serial No.	Name of Nagar Panchayat
1.	Ajnala
2.	Badanikalan
3.	Bagha Purana
4.	Balachaur
5.	Bariwala
6.	Begowal
7.	Bhikbi
8.	Bhikhiwind

Serial No.	Name of Nagar Panchayat
9.	Bhogpur
10.	Bhulath
11.	Cheema
12.	Dhillwan
13.	Dirba
14.	Ghagga
15.	Ghanaur
16.	Goraya
17.	Handyaya
18.	Khapauri
19.	Khemkaran
20.	Maoliwara
21.	Mahilpur
22.	Makhu
23.	Maloud
24.	Mullanpu' Dakhan
25.	Munnak
26.	Patran
27.	Rayya
28.	Sahnewal
29.	Shahkot

K. R. LAKHANPAL,  
Secretary to Government, Punjab,  
Department of Local Government.



GOVERNMENT OF PUNJAB

DEPARTMENT OF LOCAL GOVERNMENT

Notification

The 6th April, 1999

No. G. S. R. 32/P.A. 3/11/S. 240/Amd. (1)/99.—With reference to Government of Punjab, Department of Local Government, Notification No. G. S. R. 7/P.A. 3/11/S. 240/Amd. 99, dated the 10th February, 1999, and in exercise of the powers conferred by section 240 of the Punjab Municipal Act, 1911 (Punjab Act 3 of 1911), and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules further to amend the Determination of the number of the Elected members and Reservation of Offices of Presidents of Municipalities Rules, 1994, namely:—

RULES

1. (1) These rules may be called the Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities (First Amendment) Rules, 1999.

(2) They shall come into force at once.

2. In the Determination of the Number of Elected members and Reservation of Offices of Presidents of Municipalities Rules, 1994 (hereinafter referred to as the said rules), in rule 4,—

(a) in sub-rule (4), for the word "Municipality" occurring at the end, the words "Municipality as per roster specified in Schedule II" shall be substituted; and

(b) for sub-rule (5), the following sub-rule shall be substituted, namely:—

(5) The seats reserved under sub-rules (1) and (2) shall be allotted by rotation to different constituencies to be known as wards, in each municipality as may be specified by the State Government from time to time, which shall be notified in the official Gazette well before the next general election keeping in view the provisions of sub-rule (4).

*Amended*



## 3. In the said rules, in rule 5—

(a) in sub-rule (2), for the figures and words "Schedules III, V and VI", the word and figure "Schedule III" shall be substituted;

(b) in sub-rule (3), for the word and figure "Schedule IV", the words and figures "Schedules IV, VI and VII" shall be substituted; and

(c) for sub-rule (4), the following sub-rule shall be substituted, namely—

(4) In the second column the reservation of Offices of Presidents referred to in sub-rule (2) shall be given in the Municipalities specified in Schedule III at serial numbers 4 to 6. In the Municipalities specified in Schedule IV, referred to in sub-rule (3), the reservation of Offices of Presidents shall be given at serial numbers 6 to 10. In the Municipalities specified in Schedules V and VI, referred to in sub-rule (3), the reservation of Offices of Presidents at serial numbers 4 and 5 shall be reserved for the Scheduled Castes. The Offices of Presidents at serial number 6 and 7 shall be reserved for women including the women belonging to the Scheduled Castes and the Offices of Presidents at serial number 8 shall be reserved for the Backward Classes.

4. In the said rules, in Schedule I, under column "Number of elected members", for the figures "40", the figures "49" shall be substituted.

## 5. In the said rules, in Schedule III—

(i) against serial number 4, for the word "Bhatinda", the word "Bathinda" shall be substituted; and

(ii) serial number 5 shall be omitted.

## 6. In the said rules, in Schedule IV—

(i) against serial numbers 5 and 2, for the words "Darya" and "Majra", the words "Darya" and "Majra" shall respectively be substituted;

(ii) for serial number 3, and the entry relating to it, the following shall be substituted, namely—

"33. Sirhind-Fatehgarh Sahib"



7. In the said rules, for "Schedule VII" the following Schedule shall be substituted, namely:

"SCHEDULE VI

(See Rule 5)

Reservation of Offices of Presidents in Nagar Panchayats.

Serial No.	Name of Nagar Panchayat
1	Ajnala
2	Badli Kharan
3	Bagha Pulana
4	Balochan
5	Barwala
6	Bhogwal
7	Bhikhi
8	Bhikhiwind
9	Bhokpur
10	Bhulath
11	Chodma
12	Chodma Saini
13	Dhawan
14	Dhawan
15	Gaggan
16	Ghahaur
17	Gudya
18	Handyaya
19	Jandala
20	Kalanur
21	Khamano
22	Khanauri
23	Khemkaran
24	Lohian
25	Machhiwala
26	Mahipuri
27	Makhu
28	Meloud
29	Mullapur Dakhan
30	Munak
31	Patrap
32	Raja Sansi
33	Rayya
34	Sahnewal
35	Sardulgarh
36	Shahkor
37	Tatwandi Sabo

N. K. ARORA,

Principal Secretary to Government of Punjab,  
Department of Local Government.

21636 LR(P)—Govt. Press, Chd.



GOVERNMENT OF PUNJAB  
DEPARTMENT OF LOCAL GOVERNMENT  
(MUNICIPAL ELECTIONS OFFICE)

Notification

The 7th February 2003

No. G.S.R. 5/P.A. 3/II/S. 240/Amd (2)/2003.—With reference to the Government of Punjab, Department of Local Government, Notification No. G.S.R. 38/P.A. 3/II/S. 240/Amd/2002 dated the 13th September, 2002, and in exercise of the powers conferred by Section 240 of the Punjab Municipal Act, 1911 (Punjab Act No. 1 of 1911) and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules to amend the Determination of the Number of Elected Members and Reservation of Offices of Presidents of Municipalities Rules, 1994, namely:—

RULES

1. These rules may be called the Determination of the Number of Elected Members and Reservation of Offices of Presidents of Municipalities (First Amendment) Rules, 2003.
2. In the Determination of the Number of the Elected Members and Reservation of Offices of Presidents of Municipalities Rules, 1994, in rule 4, in sub-rule (5),—
  - (i) for sign "...", the sign "..." shall be substituted; and
  - (ii) the following proviso shall be added, namely:—

"Provided that the principle of rotation shall not be applicable where delimitation of Wards of a Municipality has been done under the provisions of clause (1) of Article 4 of the Delimitation of Wards of Municipalities Rules, 1972."

SARVESH KAUSHAL

Secretary to Government of Punjab  
Department of Local Government

GOVERNMENT OF PUNJAB  
DEPARTMENT OF LOCAL GOVERNMENT  
(MUNICIPAL ELECTIONS OFFICE)

Notification

The 21st April, 2006

No. G.S.R. 17/P.A.3/11/S.240/Amd.(3)/2006.—With reference to the Government of Punjab, Department of Local Government, Notification No. GSR 34/P.A.3/11/S.240/Amd./2005, dated the 2nd December, 2005, and in exercise of the powers conferred by section 240 of the Punjab Municipal Act, 1911 (Punjab Act No. 3 of 1911) and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules further to amend the Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities Rules, 1994, namely:—

RULES

1. (1) These rules may be called the Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities (First Amendment) Rules, 2006.

(2) They shall come into force on and with effect from the date of their publication in the Official Gazette.

2. In the Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities Rules, 1994, for Schedules III, IV, V and VI, the following schedules shall be substituted, namely:—

"SCHEDULE III

(See rule 5)

Reservation of Offices of Presidents in Class-I Municipal Councils.

Serial No.	Name of Municipal Council
1	Abohar
2	Barnala
3	Batala
4	Famdkot
5	Ferozepur
6	Fazilka
7	Gobindgarh
8	Gurdaspur
9	Hoshiarpur



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Serial No.	Name of Municipal Council
10	Jagraon
11	Kapurthala
12	Khanna
13	Kotkapura
14	Malerkotla
15	Malout
16	Mansa
17	Moga
18	Muktsar
19	Nabha
20	Nangal
21	Pathankot
22	Phagwara
23	Rajpura
24	S.A.S. Nagar (Mohali)
25	Sangrur

SCHEDULE IV

(See rule 5)

Reservation of Offices of Presidents in Class-II Municipal Councils :—

Serial No.	Name of Municipal Council
1	Ahmedgarh
2	Banga
3	Bhuchh Mandi
4	Budhlada
5	Dasuya
6	Dhariwal
7	Dhuri
8	Dina Nagar
9	Doraha
10	Garhshanker
11	Gidderbaha



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Serial No.	Name of Municipal Council
12	Goniana
13	Guru Har Sahai
14	Jaitu
15	Jalalabad
16	Jandiala
17	Kharar
18	Kurali
19	Morinda
20	Mukerian
21	Maur
22	Nakodar
23	Nawan Shahar
24	Nurmahal
25	Patti
26	Patran
27	Phillaur
28	Raikot
29	Raman
30	Rampura Phool
31	Ropar
32	Samana
33	Samrala
34	Sirhind Fatehgarh Sahib
35	Sultanpur Lodhi
36	Sunam
37	Talwandi Bhai
38	Tarn Taran
39	Urmur Tanda
40	Zira

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SCHEDULE V

(See rule 5)

Reservation of Offices of Presidents in Class-III Municipal Councils:—

Serial No.	Name of Municipal Council
1	Adampur
2	Alawalpur
3	Amloh
4	Anandpur Sahib
5	Balachaur
6	Banur
7	Bareta
8	Bassi Pathana
9	Bhadaur
10	Bhawanigarh
11	Dera Baba Nanak
12	Dera Bassi
13	Dhanaula
14	Dharamkot
15	Fatehgarh Churian
16	Garhdiwala
17	Hariana
18	Kartarpur
19	Kot Fatta
20	Lehragaga
21	Longowal
22	Majitha
23	Payal
24	Qadian
25	Rahon
26	Ramdass
27	Sanaur
28	Sangat
29	Sham Churasi
30	Sujanpur
31	Shri Hargobindpur
32	Tappa

SCHEDULE VI

(See rule 5)

Reservation of Offices of Presidents in Nagar Panchayats :—

Serial No.	Name of Nagar Panchayat
1	Ajnala
2	Badani Kalan
3	Bagha Purana
4	Bariwala
5	Begowal
6	Bhikhi
7	Bhogpur
8	Bhulath
9	Cheema
10	Dhilwan
11	Dirba
12	Ghagga
13	Ghanaur
14	Goraya
15	Handiyaya
16	Khamano
17	Khanauri
18	Khem Karan
19	Lohian
20	Machhiwara
21	Mahilpur
22	Makhu
23	Maloud
24	Mullanpur Dakha
25	Munak
26	Raja Sansi
27	Rayya
28	Sahnewal
29	Sardulgarh
30	Shahkot
31	Zirakpur.

B. R. BAJAJ,

Principal Secretary to Government of Punjab,  
Department of Local Government.



## **Punjab Municipal (President and Vice-President) Election Rules, 1994**

*Published vide Punjab Government Legislative Supplement Part III dated 17-11-94*

1. Short title and commencement. - (1) These rules may be called the Punjab Municipal (President and Vice-President) Election Rules, 1994.

(2) They shall come into force at once.

2. Definitions. - In these rules, unless the context otherwise require, -

- (a) 'Act' means the Punjab Municipal Act, 1911;
- (b) 'Election' means Election of a President and Vice-President of a Municipality;
- (c) 'Deputy Commissioner' means Deputy Commissioner of the concerned district;
- (d) 'Government' means the Government of the State of Punjab in the Department of Local Government; and
- (e) 'Gazetted Officer' means a Government servant belonging to any All India Specialist or State Service or any other Government servant holding a post which may have been declared by the competent authority to be a Gazetted post.

3. Manner of election. - [(1) The Deputy Commissioner or any other officer authorised by him in this behalf (here-in-after referred to as the Convener) shall, within a period of [fourteen]<sup>1</sup> days of the publication of the notification of the election of members of a newly constituted Municipality, fix, by giving not less than forty-eight hours notice to be served at the ordinary place of residence of all the elected members, a date for convening the first meeting of the elected members of such Municipality by stating in the notice that at such meeting, the oath of allegiance will be administered to the members present and also stating that the President and Vice-President or Vice-Presidents as the case may, ~~be~~ shall be elected :

[Provided that all subsequent meetings to fill casual vacancies of the offices of President and Vice-President of Vice-Presidents as the case may ~~be~~, shall be convened by the Convener.]<sup>2</sup>

(2) If due to any reason, the elected member is unable or refused to take oath of allegiance as required by sub-rule (1) within the stipulated period, then he will be allowed to take such oath of allegiance in the subsequent meeting unless he is debarred from taking the same by the Government for any reason. In case any such

1. Substituted for "ninety" vide Punjab Govt. Notification No. G.S.R.10/P.A.3/11/S.240/Amd.(5)/2003, dated 28.2.2003.

2. Added vide Punjab Govt. Notification No. G.S.R.10/P.A.3/11/S.240/Amd.(5)/2003, dated 28.2.2003.

Punjab Municipal (President and Vice-President) Election Rules, 1994, Rule 4

Member does not take the oath of allegiance as aforesaid, then a fresh election to the constituency to which that member represents, shall be held.]

<sup>2</sup>[4. Voting by show of hands. - (1) The voting for the offices of President, Senior Vice-President any Vice-President, as the case may be, shall be by show of hands.

(2) The person presiding over the meeting convened under rule 3, shall keep a brief record in writing.]

✓ **COMMENTARY**

"No confidence motion". - Passing of "No confidence motion" is almost akin to electing an office-bearer - Such resolution cannot be passed by mere raise of hands - Voting shall be by secret ballot - It is specifically provided in the election rules that the voting shall be by ballot and utmost secrecy shall be ensured - Resolution passed by raise of hand despite strong objections - Resolution cannot be sustained.<sup>3</sup>

Manner of voting by ballot. - Identity of voter - Rule requiring election by ballot by writing 'yes' and 'no' on the ballot paper specially used for such voting - Original proceedings of election in Punjabi script mentioned that the voters were allowed to write in Punjabi 'haan' or 'naah' having same meaning when translated in English - Votes containing 'haan' or 'naah' in place of 'yes' or 'no' are to be treated valid and cannot be rejected - However, the votes containing both 'yes' and 'no' or 'haan' and 'naah' would certainly disclose the identity of a voter and indicates that such additional mark including 'tick mark' not permissible under the rule or instructions, must be on the instructions of the candidate to ensure identity of the voter and to ensure that he casted his vote in favour of that particular candidate - Both, the rules and the Act require secrecy of votes - All such votes containing marks or remarks not permitted by rule have to be rejected and the candidate securing more valid votes as per the rules have to be declared elected - Where the rule prescribe a specific manner of voting in its plain reading and meaning, no other interpretation can be given to the same to include or exclude something in it.

A reading of rule 4(1) of the 1994 Rules makes unambiguously clear that the voter has to write 'yes' or 'no' and he is not supposed to write 'yes' and 'no'. It would not in any manner be in accordance with the requirement of the rule. The voter has to write either 'yes' or 'no' and is not required to write both which would not be secret voting in accordance with the rule. The rule requires the voting by ballot and the manner in which the ballot is to be marked. In *B.S. Minhas v. Indian Statistical Institute*, AIR 1984 SC 363, it has been held that "if an act is required to be done in the manner prescribed, that can only be in accordance with the procedure prescribed otherwise it will not be accepted to have been done at all."

Applying the principle laid down by the Supreme Court, no other meaning than the one expressed in the rule itself can be given in respect of the manner of voting in the election to the office of President of the Municipal Council.<sup>4</sup>

Manner of Voting - Secret or open ballot. It was observed by the Supreme court of India that the Rules are clear, unambiguous and do not leave any room for doubt. Inasmuch as there was a contest, the convener ought to have proceeded for voting through ballot papers observing utmost secrecy. There could not have been an open voting which, though demanded, should have been firmly ruled out. Sub-rule (2) of Rule 4 reposes confidence in the convener, i.e. the person presiding over the meeting to assist any member who is illiterate or otherwise incapable to cast his vote by writing 'Yes' or 'No' on the ballot paper on behalf of such member. It is unfortunate that the members wanted the voting to be conducted in a manner inconsistent with the Rules. The convener should have over-ruled any such demand and should have proceeded to hold the election in the manner contemplated by the Rules. The convener was also not justified in adjourning the

1. Substituted vide Punjab Govt. Notification No. G.S.R. 52/P.A. 3/11/S.240/Amd.(3)/99 dated July 8, 1999.
2. Substituted vide Punjab Govt. Notification No. G.S.R. 71/P.A. 3/11/S.240/Amd.(4)/2001 dated 17th May, 2001.
3. Rajinder Pal Kaur v. State of Punjab, 2002(1) RCR(Civil) 91(P&H).
4. Sudesh Kumar Aggarwal v. State of Punjab, 2001(3) RRR (Civil) 454(P&H)(DB).

meeting on the ground of "seeking guidance from the higher officers and the Government". There was hardly any occasion for such seeking guidance and adjourning the meeting.

The Supreme Court also rejected the contention that the High Court was justified in directing the meeting to proceed from the point wherefrom it was adjourned and directing the 8 members who had staged a walk over to be excluded from the meetings as by their conduct they had shown that they were not participating in the meeting. It was observed further that where the two candidates were duly nominated candidates and the stage for voting was set. Even if a few members including one of the candidates had left the place of meeting, nothing prevented them from coming back and joining in the voting. If only the convener had commenced the voting and the members, who had earlier staged a walk-over, had returned and expressed their desire to join in voting, they could not have been prevented from doing so. The High Court was justified in directing the meeting to be resumed from the point at which it was adjourned but was not justified in directing the members, who had walked out, from being excluded from participation at such reconvened meeting.

**5. Conduct of election.** - (1) When the office of the President or the Vice-President is to be filled, -

- (a) if only one candidate for the office is proposed, he shall be declared to have been elected;
- (b) if there is more than one candidate, the candidate who obtains the largest number of votes shall be declared to have been elected; and
- (c) if two or more candidates obtain an equal number of votes, the person presiding over the meeting shall at once decide between the candidates by drawing a lot in the presence of the members attending the meeting.

(2) When there are two offices of Vice-President of a Municipality and both such offices are to be filled, -

- (a) voting shall take place at the same election for both the offices of the Vice-Presidents of a Municipality and each member of the Municipality shall record one vote only;
- (b) the two candidates who obtain the largest number of votes shall be deemed to be elected :

Provided that if owing to the fact that two or more candidates have obtained an equal number of votes, it is impossible to decide which of the two candidates have obtained the largest number of votes, the matter shall be decided by a lot in the manner specified in clause (c) of sub-rule (1); and

- (c) the candidate obtaining the largest number of votes shall be deemed to have been declared by the Municipality to be the Senior Vice-President and the candidate obtaining the second largest number of votes shall be deemed to be the junior Vice-president, provided that if both the candidates elected have obtained an equal number of votes, the matter shall be decided by a lot in the manner specified in clause (c) of sub-rule (1).

## ✓ NOTES

**Voting by show of hands - Declaration of result - Change of recorded vote - Not permissible.** According to Blackwell's Law of Meetings - 9th Edition, page 60. In common law voting at all meetings is by a show of hands. Voting by show of hands means counting the persons present who are entitled to vote and who choose to vote by holding up (raising) their hands. Any person having legal right to be present at the meeting may, at the conclusion of the voting, demand a poll and

1. Gurdeep Singh v. State of Punjab, 2000(2) RCR(Civil) 715(SC).



Chairperson is the proper person to grant or refuse a poll which is in the nature of an appeal by one of the parties dissatisfied with the decision of the Chairperson upon the show of hands. In modern parliamentary usage a motion is carried by acclamation or by show of hands. The Chairman or the Presiding Officer asks those present to indicate their votes or choice by holding up their hands. Once the Presiding Officer records the votes and, after counting the votes, declares the result, it is conclusive and it can be challenged only by a demand for poll. If the demand is not made, the Chairman's declaration will stand (see : Shackleton On The Law And Practice Of Meetings - 8th Edition, pages 60-62). Once a motion has been voted upon it becomes a resolution of the meeting. The result of a vote once announced is final (see : The Rules of Debate in The Parliament of France by D.W.S. Lidderdale, page 145). In the present case, Apex Court was in agreement with the view expressed by the High Court that it was not permissible for the Presiding Officer to change the vote of Sher Singh once it has been recorded in favour of the original petitioner under Punjab Municipal (President and Vice-President) Election Rules, 1994.

<sup>1</sup>[6. Filling of casual vacancies. - When there are two offices of Vice-President of a Municipality and one such office falls vacant, the Vice-President remaining in office shall be deemed to be the Senior Vice-President for the period of his unexpired term and an election of the vacant office of the Junior Vice-President shall be held in the manner prescribed in rules 4 and 5.

1. Rule 6 omitted and rule 7 re-numbered as rule 6 by Punjab Govt. Notification No. G.S.R. 71/P.A. 3/11/S.240/Amd.(4)/2001 dated 17th May, 2001.

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(CHAITRA 21, 1930 SAKA)

GOVERNMENT OF PUNJAB  
DEPARTMENT OF LOCAL GOVERNMENT  
(MUNICIPAL ELECTION OFFICE)

Notification

The 9th April, 2008

No. G.S.R. 28/P.A.3/1911/S.240/Amd.(4)/2008.—With reference to the Government of Punjab Department of Local Government, Notification No. G.S.R. 15/P.A.3/1911/S.240/Amd./2008, dated the 22nd February, 2008 and in exercise of the powers conferred by section 240 of the Punjab Municipal Act, 1911 (Punjab Act No. 3 of 1911), and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules further to amend the Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities Rules, 1994, namely :—

RULES

1. These rules may be called the Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities (First Amendment) Rules, 2008.

2. In the Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities Rules, 1994 (hereinafter referred to as the said rules), in rule 4, for sub-rules (4) and (5), the following sub-rules shall be substituted, namely :—

“(4) Not less than one third (including the number of seats reserved for women belonging to the Scheduled Castes) of the total number of seats, to be filled by direct election in every Municipality, shall be reserved for women and such seats may be allotted by rotation to different constituencies to be known as wards in the Municipality as specified in Schedule II :

Provided that every third ward of the total number of seats allotted to a Municipality, shall be allotted to the women :

Provide I further that while allotting every third ward of the total number of seats to women, the wards reserved for Scheduled Castes and Backward Classes, as provided in sub-rule (1) and (2) shall not be counted.

- (5) The seats reserved for women belonging to Scheduled Castes as provided in sub-rule (3), shall be allotted by rotation from amongst the seats reserved for Scheduled Castes under sub-rule (1) keeping in view the provisions of sub-rule (4):

Provided that the principle of rotation, shall not be applicable where Delimitation of Wards of a Municipality has been done under the provisions of clause (ii) of rule 4 of the Delimitation of Wards of Municipality Rules, 1972."

3. In the said rules, for Schedule-II, the following shall be substituted, namely:—

"SCHEDULE II

[See rule 4(4)]

Number of seats determined for the Municipality		Seats reserved for women		Seat number, reserved for women (including number of seats, reserved for women, if any, belonging to the Scheduled Castes),	Remarks
Minimum	Maximum	Minimum	Maximum		
1		2		3	4
9	40	3	10 17	To be notified by the State Government before every general election	First election
		3	10 16	Ditto	Second election
		3	10 16	Ditto	Third election."

D. S. BAINS,

Principal Secretary to Government of Punjab,  
Department of Local Government.



## *Determination of the number of Elected members and Reservation of Offices of Presidents of Municipalities Rules, 1994*

*Published vide Punjab Govt. Legislative Supplement Part III dated 17-11-94*

1. Short title and Commencement. - (1) These rules may be called the Determination of the number of Elected members and Reservation of Offices of Presidents of Municipalities Rules, 1994.

(2) They shall come into force at once.

2. Definitions. - In these rules, unless the context otherwise requires, -

(a) 'Act' means the Punjab Municipal Act, 1911;

(b) 'State Government' means the Government of the State of Punjab in the Department of Local Government; and

(c) 'Schedule' means the Schedule appended to these rules.

3. Determination of number of elected members. - The Nagar Panchayat or the Municipal Council constituted under sub-section (2) of section 4 of the Act shall consist of such number of elected members as may be determined from time to time by the State Government by an order in writing on the basis of the population and the criteria specified in Schedule-I.

4. Reservation of seats. - (1) In every Municipality, out of the total number of elected members determined under rule 3, the State Government shall by notification, reserve such number of seats for the Scheduled Castes as may be determined by it, subject to the conditions laid down in clause (a) of sub-section (1) of section 8 of the Act.

(2) One seat shall be reserved for the Backward classes as laid down in clause (b) sub-section (1) of section 8 of the Act.

(3) Not less than one third of the total number of seats reserved under sub-rule (1), shall be reserved for women belonging to the Scheduled Castes.

<sup>1</sup>[(4) Not less than one third (including the number of seats reserved for women belonging to the Scheduled Castes) of the total number of seats, to be filled by direct election in every Municipality, shall be reserved for women and such seats may be allotted by rotation to different constituencies to be known as wards in the Municipality as specified in Schedule II :

Provided that every third ward of the total number of seats allotted to a Municipality, shall be allotted to the women :

Provided further that while allotting every third ward of the total number of

1. Substituted by Punjab Notification No. G.S.R. 28/P.A.3/1911/Section.240/Amd.(4)/2008. Dated 9.4.2008.

seats to women, the wards reserved for Scheduled Castes and Backward Classes, as provided in sub-rule (1) and (2) shall not be counted.

The seats reserved for women belonging to Scheduled Castes as provided in sub-rule (3), shall be allotted by rotation from amongst the seats reserved for Scheduled Castes under sub-rule (1) keeping in view the provisions of sub-rule (4) :

Provided that the principle of rotation, shall not be applicable where Delimitation of Wards of a Municipality has been done under the provisions of clause (ii) or rule 4 of the Delimitation of Wards of Municipality Rules, 1972.]

**5. Reservation of offices of Presidents.** - (1) The reservation in the offices of the Presidents of the Municipalities in the State as laid down in section 8-A of the Act, shall be effected by rotation in alphabetical order as indicated in Schedules III, IV, V and VI.

(2) In the Municipalities specified in [Schedule]<sup>1</sup> offices of Presidents at serial Number 1, shall be reserved for the Scheduled Castes. Offices of the Presidents at serial Number 2 shall be reserved for women including women belonging to Scheduled Castes and offices of Presidents at serial number 3 shall be reserved for Backward classes.

(3) In the Municipalities specified in [Schedules IV, V and VI]<sup>2</sup>, Offices of Presidents at serial numbers 1 and 2, shall be reserved for the Scheduled Castes. Offices of Presidents at serial numbers 3 and 4, shall be reserved for women including women belonging to the Scheduled Castes and Offices of President at serial No. 5 shall be reserved for the Backward classes.

(4) In the second election the reservation of Offices of Presidents referred to in sub-rule (2), shall be given in the Municipalities specified in Schedule III at serial numbers 4 to 6. In the Municipalities specified in Schedule IV, referred to in sub-rule (3), the reservation of Offices of Presidents shall be given at serial numbers 6 to 10. In the Municipalities specified in Schedules V and VI referred to in sub-rule (3), the reservation of Offices of Presidents at serial number 4 and 5 shall be reserved for the Scheduled Castes. The Offices of Presidents at serial number 6 and 7 shall be reserved for women including the women belonging to the Scheduled Castes and the Office of President at serial number 8 shall be reserved for the Backward Classes.

(5) The process of giving reservation specified in sub-rules (2), (3) and (4) shall continue for all further elections to the last serial number of the Municipalities specified in Schedules III to VI. Thereafter, the rotation of reservation of offices of Presidents specified in sub-rules (2), (3) and (4) shall start afresh in the same order as provided in the preceding sub-rules.

**Explanation:-** The expression "second election" for the purpose of sub-rule (4) shall mean the general election held after the completion of normal duration of five years of a municipality.

1. Substituted vide Punjab Govt. Notification No. G.S.R. 32/P.A. 3/11/S. 240/Amd. (1)/99 dated 6th April, 1999.

2. Substituted vide Punjab Govt. Notification No. G.S.R. 32/P.A. 3/11/S. 240/Amd. (1)/99 dated 6th April, 1999.

3. Substituted vide Punjab Govt. Notification No. G.S.R. 32/P.A. 3/11/S. 240/Amd. (1)/99 dated 6th April, 1999.

# SCHEDULE I

(See rule 3)

Criteria for determining the number of elected members in Municipal Councils and Nagar Panchayats on the basis of population as ascertained at the last preceding census of which the relevant figures have been published.

Population	Number of elected members
Not exceeding 5,000	9
Exceeding 5,000	but not exceeding 10,000 11
Exceeding 10,000	but not exceeding 20,000 13
Exceeding 20,000	but not exceeding 30,000 15
Exceeding 30,000	but not exceeding 40,000 17
Exceeding 40,000	but not exceeding 50,000 19
Exceeding 50,000	but not exceeding 60,000 21
Exceeding 60,000	but not exceeding 70,000 23
Exceeding 70,000	but not exceeding 80,000 25
Exceeding 80,000	but not exceeding 90,000 27
Exceeding 90,000	but not exceeding 1,00,000 29
Exceeding 1,00,000	but not exceeding 1,25,000 31
Exceeding 1,25,000	but not exceeding 1,50,000 33
Exceeding 1,50,000	but not exceeding 1,75,000 35
Exceeding 1,75,000	but not exceeding 2,00,000 37
Exceeding 2,00,000	but not exceeding 2,50,000 39
Exceeding 2,50,000	but not exceeding 3,00,000 41
Exceeding 3,00,000	but not exceeding 3,50,000 43
Exceeding 3,50,000	but not exceeding 4,00,000 45
Exceeding 4,00,000	but not exceeding 5,00,000 47
Exceeding 5,00,000	*49

\*Substituted vide Punjab Govt. Notification No. G.S.R. 32/P.A. 3/11/S. 240/Amd. (1)/99 dated 6th April, 1999.



[Extract from the Punjab Govt. Gaz. (Extra), dated the 13th August, 2014]

GOVERNMENT OF PUNJAB  
DEPARTMENT OF LOCAL GOVERNMENT  
(MUNICIPAL ELECTIONS OFFICE)  
NOTIFICATION

The 13th August, 2014

No.5/16/2014/MEO/DA/4074 .-In exercise of the powers conferred by Section 8 of Punjab Municipal Corporation Act, 1976 ( Punjab Act No.42 of 1976 ) and all other powers enabling him in this behalf, the Governor of Punjab is pleased further to amend the Delimitation of Wards of Municipal Corporation Order, 1995, namely :-

ORDER

1. This Order may be called the Delimitation of Wards of Municipal Corporation (First Amendment) Order, 2014.
2. In the Delimitation of Wards of Municipal Corporation Order, 1995, in sub-rule (1)(viii) of Rule 3, for the words "one member", the words "two members" shall be substituted.

Chandigarh  
The 12th August, 2014

ASHOK KUMAR GUPTA  
Secretary to Government of Punjab  
Department of Local Government.

0566/08-2014/Pb. Govt. Press, S.A.S. Nagar

[Extract from the Punjab Govt. Gaz. (Extra), dated the 13th August, 2014]

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GOVERNMENT OF PUNJAB  
DEPARTMENT OF LOCAL GOVERNMENT  
(MUNICIPAL ELECTIONS OFFICE)  
NOTIFICATION

The 13th August, 2014

No.5/16/2014/MEO/DA/4076.- In exercise of the powers conferred by Section 240 of the Punjab Municipal Act, 1911 ( Punjab Act No.3 of 1911 ) and all other powers enabling him in this behalf, the Governor of Punjab is pleased make the following rules further to amend the Delimitation of Wards of Municipalities Rules, 1972, namely :-

RULES

1. These rules may be called the Delimitation of Wards of Municipalities Rules (First Amendment) Rules, 2014.
2. In the Delimitation of Wards of Municipalities Rules, 1972, in sub-rule (1)(vi) of Rule 3, for the words 'one member', the words "two members" shall be substituted.

Chandigarh  
The 12th August, 2014

ASHOK KUMAR GUPTA  
Secretary to Government of Punjab  
Department of Local Government.

0566/08-2014/Pb. Govt. Press, S.A.S. Nagar

[Extract from the Punjab Govt. Gaz. (Extra), dated the 5th March, 2015]

GOVERNMENT OF PUNJAB  
DEPARTMENT OF LOCAL GOVERNMENT  
(MUNICIPAL ELECTIONS OFFICE)

NOTIFICATION

The 5th March, 2015

No. G.S.R. 32A/P.A. 8/11/S. 240/Amd. (1) 2015.-With reference to the Government of Punjab, Department of Local Government, Notification No. G.S.R. 32/P.A. 8/11/S. 240/Amd. (1) 2015, dated the 26th February, 2015, and in exercise of the powers conferred by section 240 of the Punjab Municipal Act, 1911 (Punjab Act No.3 of 1911) and all other powers enabling him in this behalf, the Governor of Punjab is pleased to make the following rules further to amend the Determination of the number of Elected Members and Reservation of Offices of Presidents of Municipalities Rules, 1994, namely :-

RULES

- (1) These rules may be called the Determination of number of Elected Members and Reservation of Offices of Presidents of Municipalities (first Amendment) Rules, 2015.
- (2) They shall come into force on and with effect from the date of their publication in the Official Gazette.
- (3) In the Determination of the number of Elected Members and Reservation of Offices of Presidents of the Municipalities Rules, 1994, for Schedules III, IV, V and VI, the following Schedules shall be substituted, namely:-

SCHEDULE III

(See rule 5)

Reservation of Offices of Presidents in Class-I Municipal Councils

Sr. No.	Name of Municipality	Sr. No.	Name of Municipality	Sr. No.	Name of Municipality
1	Abchar	9	Gurdaspur	17	Mansa
2	Batala	10	Jagraon	18	Muktsar
3	Batala	11	Kapurthala	19	Nabha
4	Dera Bassi	12	Khanna	20	Nangal
5	Fardkot	13	Kharar	21	Rajpura
6	Fazilka	14	Kotkapura	22	Sangrur
7	Ferozepur	15	Malerkotla	23	Sunam
8	Gopindgarh	16	Malout	24	Zirakpur



### SCHEDULE IV (See rule 5)

#### Reservation of Offices of Presidents in Class II Municipal Councils

No.	Name of Municipality	Sr. No.	Name of Municipality	Sr. No.	Name of Municipality
1	Ahmedgarh	17	Jaitu	33	Raikot
2	Bagha Purana	18	Jalalabad	34	Raman
3	Banga	19	Jandiala Guru	35	Rampura Phul
4	Bhogpur	20	Kartarpur	36	Roop Nagar
5	Bhuchio Mandi	21	Kurali	37	Sahnewal
6	Budhlada	22	Lehragaga	38	Samana
7	Dastuya	23	Maur	39	Samrala
8	Dharamkot	24	Morinda	40	Sirhind Fatehgarh Sahib
9	Dhariwal	25	Mukerian	41	Sujanpur
10	Dhuri	26	Mullanpur Dakha	42	Sultanpur Lodhi
11	Dinanagar	27	Nakodar	43	Talwandi Bhai
12	Doraha	28	Nawan Shahar	44	Tarn Taran
13	Garh Shankar	29	Nurmahal	45	Urmur Tanda
14	Gilderbaha	30	Patran	46	Zira
15	Goniana	31	Patti		
16	Guru Har Sahai	32	Phillaur		

### SCHEDULE V (See rule 5)

#### Reservation of Offices of Presidents in Class III Municipal Councils

No.	Name of Municipality	Sr. No.	Name of Municipality	Sr. No.	Name of Municipality
1	Adampur	11	Dera Baba Nanak	21	Qadian
2	Alawalpur	12	Dhanaula	22	Rahon
3	Amloh	13	Fatehgarh Churian	23	Ramdass
4	Anandpur Sahib	14	Garhdiwala	24	Sanaur
5	Balachaur	15	Haryana	25	Sangat
6	Banur	16	Kotfatta	26	Sham Churasi
7	Bareta	17	Longowal	27	Sri Hargobindpur
8	Bassi Pathana	18	Machhiwara	28	Tapa
9	Bhadaur	19	Majitha		
10	Bhawanigarh	20	Payal		